April 13, 2021

**POSITION VACANCY**

**TITLE: FOREIGN LANGUAGE INTERPRETER**

**DUTIES:** Employee in this position will act as a Spanish translator for patients and clients of Robeson County Health Department as well as performing duties for Maternity and Family Planning clinics. Employee will assist clinicians during medical examinations and procedures. Employee will be responsible for setting up for and cleaning up after clinics, autoclaving all necessary supplies, inventorying and ordering medical supplies. Other duties as assigned.

**Applicant must be fluent in both English and Spanish.**

**MINIMUM EDUCATION AND EXPERIENCE REQUIREMENTS:** Graduation from high school and one year of experience in a health care or human services setting demonstrating fluency in Spanish and English languages.

*Applicant must take and successfully pass a pre-employment drug test, Motor Vehicle Records driver license check, as well as submit to random, reasonable suspicion and post-accident drug and alcohol testing. A criminal background check must be completed by the County of Robeson for potential applicants. Applicants not residing in Robeson County will be required to provide a certified criminal background check from the county in which they reside.*

**SALARY**: $28,687.34

**APPLICATION PROCESS:** Qualified applicants should complete a State Application (PD107) and submit to:

Employment Security Commission Robeson County Health Department

289 Corporate Drive, Suite B or 460 Country Club Road

Lumberton, NC 28358 Lumberton, NC 28360

 **APPLICATION DEADLINE: Open Until Filled**

**This is an equal opportunity employment agency, we do not discriminate based on race, sex, color, creed, national origin, age or disability.**