

Robeson County Department of Public Health

COORDINATOR'S APPLICATION FOR A TEMPORARY FOOD EVENT

By providing the information below, you will assist in identifying and preventing potential public health problems that might occur during your event. A separate *Temporary Food Permit Application* for each booth operator **must be received by the Robeson County Department of Public Health, Division of Environmental Health ten (10) days prior to the event.** For more information call 910-272-6560.

1) NAME OF EVENT _____

2) DATES OF EVENT _____

3) EVENT LOCATION _____

4) NAME OF EVENT COORDINATOR/RESPONSIBLE INDIVIDUALS:

<u>NAME</u>	<u>ADDRESS</u>	<u>DAY PHONE</u>	<u>EVENING PHONE</u>

5) NUMBER OF ANTICIPATED FOOD BOOTHS _____

6) TIME OF FOOD BOOTHS SETUP _____

7) SOURCE OF WATER SUPPLY _____

8) LIQUID WASTE DISPOSAL METHOD _____

9) GARBAGE DISPOSAL METHOD _____

10) WILL EQUIPMENT/UTENSIL WASHING FACILITIES BE PROVIDED FOR BOOTH OPERATORS? _____ IF YES, DESCRIBE. **IF NOT PROVIDED BY EVENT SPONSOR, THESE FACILITIES WILL BE REQUIRED IN EACH BOOTH.**

11) WILL ELECTRICITY BE PROVIDED TO THE FOOD BOOTHS? _____ IF YES, DESCRIBE _____

12) ESTIMATED ATTENDANCE _____

13) NUMBER OF TOILET FACILITIES PROVIDED? _____ TYPE _____

14) ATTACH A LIST OF PROPOSED FOOD VENDORS WITH NAME, ADDRESS AND DAYTIME PHONE NUMBER OF EACH OPERATOR.

15) ATTACH A MAP SHOWING THE LAYOUT OF FOOD BOOTHS, GROUNDS AND BOUNDARIES, STREETS, LANDMARKS, TOILET FACILITIES, LOCATION OF WASTE DISPOSAL FACILITIES (WASTEWATER, GARBAGE AND GREASE), ETC.

SIGNATURE: _____ DATE: _____

Please complete the above form and mail to the Health Department **AT LEAST** 10 days prior to the event date.

Mail:

Robeson County Department of Public Health
Division of Environmental Health
460 Country Club Road
Lumberton NC 28360

Contacts: (old DSS building across from Board of Education)
Robeson County Division of Environmental Health
435 Caton Road
Lumberton, NC 28360
(910) 272-6560